

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
July 13, 2022
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

MEMBERS PRESENT: Mrs. Mary Haskell
Mr. Jack Bell
Ms. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik (Video Conference)

MOTION Remza
SECONDED Howe
APPROVED 8/17/22

**MEMBERS
ABSENT:**

ALSO PRESENT: Mr. Roland Doig, Superintendent
Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ralph Schuldt, Director of Facilities

Mrs. Mary Haskell, Board President, called the meeting to order at 6:21 pm.

RECORD OF ATTENDANCE – Mr. Leighton made a motion, seconded by Mr. Bell, to accept into record the attendance for the July 13, 2022, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

APPROVAL OF MINUTES – Mr. Remza made a motion, seconded by Mrs. Howe to approve the minutes of the June 15, 2022, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

VOICE OF THE PUBLIC #1 – Ms. Sandra Ruffo thanked Mr. Doig for his service to the district and the community elaborating on how much better the district has been under his leadership.

NEW BUSINESS – No Report

SUPERINTENDENT'S REPORT –

Resolutions – Mr. Remza made a motion, seconded by Mrs. Vimislik, to approve the following resolutions:

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Natalie Brubaker	Assistant Superintendent District Office	7/31/22
Valerie Ayres	Secretary District Office	9/2/22
Bobbi Jo Hatton	Principal Brookside	8/18/22
Joel Carle	Assistant Principal High School	7/8/22
Cathryn Lally	English Teacher Middle School	7/1/22
Malcolm Huesman	Monitor High School	6/29/22

Leaves of Absence – that the following leaves of absence be approved:

- that Diana Angeline, High School teacher, be granted an extension to her leave of absence through February 17, 2023.
- that Lauren Gagnon, Middle School teacher, be granted an extension to her leave of absence through October 7, 2022.

Instructional Appointment – that the following instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Bobbi Jo Hatton	Teacher	Elementary	As Per Contract	9/6/22	9/6/25

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Haley Emery	Laborer Facilities	As Per Contract	7/14/22
Qui-mei Chen	Laborer Facilities	As Per Contract	7/14/22
Ashley Prindle	Teacher Aide Brookside	As Per Contract	9/6/22

Summer School Appointments – that the following summer school appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Sara Gorton	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Richard Brice	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Lorraine Buckley	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Norm Cline	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Jenn Potter	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Elizabeth Strnatka	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Terri Howard	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Stacey DiRenzo	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Jessica Wright	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year
Rachel Heslin	Summer School Teacher	Per Diem Hourly Rate of Pay	2022-23 School Year

2022-23 Department Chairpersons – that the following Department Chairpersons be approved at the contractually negotiated stipend for the 2022-23 school year:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Tier</u>
Matt Mindemann	English	As Per Contract	Tier 1
Richard Brice	Math	As Per Contract	Tier 1
Lorraine Buckley	Science	As Per Contract	Tier 1
Dan Fitzgerald	Social Studies	As Per Contract	Tier 1
Jennifer Perkins	Music	As Per Contract	Tier 2
Joyce Russell	Art	As Per Contract	Tier 2
Jessica Esperon-Meneilly	CTE	As Per Contract	Tier 3
Sharon Rowe	World Languages	As Per Contract	Tier 3

Mentor Coordinator/Mentors – that the following mentor coordinator and mentors be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Elizabeth Strnatka	Mentor Coordinator	As Per Contract	2022-23 School Year
Elizabeth Strnatka	Mentor	As Per Contract	2022-23 School Year
Amy Cortes	Mentor	As Per Contract	2022-23 School Year
Bill Egan	Mentor	As Per Contract	2022-23 School Year
Mary Igo	Mentor	As Per Contract	2022-23 School Year
Jennifer King	Mentor	As Per Contract	2022-23 School Year
Courtney Marris	Mentor	As Per Contract	2022-23 School Year
Patricia Newman	Mentor	As Per Contract	2022-23 School Year
Jennifer Potter	Mentor	As Per Contract	2022-23 School Year
Jessica Wright	Mentor	As Per Contract	2022-23 School Year
Sara Loftus	Mentor	As Per Contract	2022-23 School Year

2022-23 Contract Leadership Positions – that the following contract leadership positions be approved for the 2022-23 school year:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Rate of Pay</u>
Lisa Raymond	Literacy Leader	Brookside	As Per Contract

Lori Coe	Literacy Leader	Brookside	As Per Contract
Shannon Hogan	Literacy Leader	Donnelly	As Per Contract
Janet Zabadal	Math Leader	Brookside	As Per Contract
Steve Potter	Math Leader	Brookside	As Per Contract
Mike Vavra	Math Leader	Donnelly	As Per Contract
Steve Haskell	Math Leader	Donnelly	As Per Contract
Amy Hanrahan	Child Study Team	Brookside	As Per Contract
Shannon Hogan	Child Study Team	Donnelly	As Per Contract
Mary Igo	Child Study Team	Donnelly	As Per Contract
Shawn Baldwin	Math Curriculum Coordinator		As Per Contract
Kara Giblin	ELA Curriculum Coordinator		As Per Contract
Sheri Brewer	Social Studies Curriculum Coordinator		As Per Contract
Jennie Sherman	Science Curriculum Coordinator		As Per Contract
Jennifer Potter	As Per Contract		As Per Contract
Michael Pixley	As Per Contract		As Per Contract

Dignity Act Coordinators – that the following Dignity Act Coordinator appointments for the 2022-23 school year be approved:

<u>Name</u>	<u>Building</u>
Heather Fitzgerald	High School
Daniel Kosick	Middle School
Anita Barry	Brookside Elementary
Stacey Martin-Stilloe	Donnelly Elementary

Athletic Department Appointments – that the following athletic department head/assistant fall coach appointments be approved for the 2022-23 school year:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Head Varsity Cheerleading	Katie Fedorwich	As Per Contract
Head Varsity B/G Cross Country	Grace Tabeek	As Per Contract
Head Varsity Football	Michael Ford	As Per Contract
Head Varsity Golf	Evan Ligeikis	As Per Contract
Head Varsity Boys' Soccer	Jay Vimislik	As Per Contract
Head Varsity Girls' Soccer	Landey James	As Per Contract
Head Varsity Girls' Swim	Teresa Steflik	As Per Contract
Head Varsity Girls' Tennis	Amanda Spottek	As Per Contract
Head Varsity Volleyball	Gabriella Amelia	As Per Contract
Assistant Mod B/G Cross Country	Matthew Schneider	As Per Contract
Assistant Varsity Football	Steve Haskell	As Per Contract
Assistant Varsity Football	Zach Cook	As Per Contract
Assistant Varsity Football	Richard Pflanz	As Per Contract
Assistant Junior Varsity Football	Ray Haskell	As Per Contract
Assistant Junior Varsity Football	Edwin Lavin	As Per Contract
Assistant Junior Varsity Football	Ken Bidwell	As Per Contract
Assistant Modified Football	Justin Wheeler	As Per Contract
Assistant Modified Football	Austin Haskell	As Per Contract
Assistant Junior Varsity Boys' Soccer	Jim Desimone	As Per Contract
Assistant Modified Boys' Soccer	Anthony Ruffo	As Per Contract
Assistant Junior Varsity Girls' Soccer	Matt Merrill	As Per Contract
Assistant Modified Girls' Soccer	Sara Gorton	As Per Contract
Assistant Varsity Girls' Swimming	TBD	As Per Contract
Assistant Modified Girls' Swimming	Shawna Barrett	As Per Contract
Assistant Modified Girls' Tennis	Allison Cass	As Per Contract
Assistant Junior Varsity Volleyball	Tia Wright	As Per Contract
Assistant Modified Volleyball	Rita Foran	As Per Contract

Athletic Department Appointments – that the following athletic appointments be approved for the 2022-23 school year:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Alex Alford	Pool Supervisors	As Per Contract
Alyssa Barrett	Pool Supervisors	As Per Contract
Shawna Barrett	Pool Supervisors	As Per Contract
Lorraine Buckley	Pool Supervisors	As Per Contract
Courtney Marris	Pool Supervisors	As Per Contract
Teresa Steflik	Pool Supervisors	As Per Contract
Drew Burkhardt	Lifeguard	As Per Contract
Anthony DiRosa	Lifeguard	As Per Contract
Kiernan Cipolla	Lifeguard	As Per Contract
Reilly Connors	Lifeguard	As Per Contract
Kailen Doig	Lifeguard	As Per Contract
Parker Gendron	Lifeguard	As Per Contract
Chad Lainhart	Lifeguard	As Per Contract
Julie LaMantia	Lifeguard	As Per Contract
Jenna Lawrence	Lifeguard	As Per Contract
Luke Lucas	Lifeguard	As Per Contract
Courtney Martone	Lifeguard	As Per Contract
Cody Olds	Lifeguard	As Per Contract
Harrison Olsen	Lifeguard	As Per Contract
Bethany Ondreyko	Lifeguard	As Per Contract
Lillian Short	Lifeguard	As Per Contract
Sarah Steflik	Lifeguard	As Per Contract
Payton Swartwout	Lifeguard	As Per Contract
Gayle Valentine	Lifeguard	As Per Contract

Extended Season Coaching Payments – that the following spring extended season payments be approved:

<u>Name</u>	<u>Timeframe</u>	<u>Total</u>
Colin Staiger	3 weeks extended season head coach	As Per Contract
Courtney Marris	3 weeks extended season head coach	As Per Contract
Grace Taqbeek	3 weeks extended season assistant coach	As Per Contract
Michael Henderson	3 weeks extended season assistant coach	As Per Contract

Athletic Injury Services and CPR/First Aid Training Services – that the athletic injury services and CPR/first aid training services of John Dancesia, Advanced Emergency Medical Technician Critical Care Medic be approved for the 2022-23 school year per the agreed upon rate.

District-Wide School Safety Plan – that the District-Wide School Safety Plan, after public hearing June 15, 2022, updated and effective July 1, 2022, be approved.

Donation – The Superintendent recommends that the Board of Education accept a donation from Rural Health Network, for gardening supplies, valued at \$493.58, to Brookside Elementary.

Bid Award - that the Susquehanna Valley Board of Education approve the snack bid and that it be awarded to Ginsberg and Renzi.

Budget Transfers – that the following budget transfers be approved :

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9040.800-99-700	A 1622.400-10-130	\$50,000.00
A 2010.449-99-990	A 2010.154-99-990	\$10,000.00
A 2259.150-05-306	A 2259.150-01-306	\$7,500.00
A 2259.150-06-306	A 2259.150-04-306	\$7,500.00

Breakfast/Lunch Prices – that an increase for paid lunch and breakfast for the 2022-23 school year be approved. Prices will be as follows:

Elementary Breakfast	\$1.90	Middle/H.S. Breakfast	\$1.90
Elementary Lunch	\$2.80	Middle/H.S. Lunch	\$2.90

Tax Warrant – Mr. Leighton made a motion, seconded by Mrs. Howe, 2022-2023 Tax Levy – that be it RESOLVED, upon the recommendation of the Superintendent of Schools, that the sum of \$18,335,415 represents the amount needed to balance the 2022-2023 budget and that this amount be raised by levying taxes upon the taxable properties of the Susquehanna Valley Central School District, which have been certified by the Board of Assessors of the Towns of Binghamton, Conklin, Kirkwood, Vestal and Windsor, and be it further resolved that the District Clerk of this School District be and is hereby authorized and directed to file a certified copy of this resolution with the Board of Assessors of the County of Broome, Binghamton, New York.

2022-2023 Tax Warrant – that WHEREAS: Chapter 73 of the Laws of 1977, amended 1318, subdivision 1 of the Real Property Tax Law:

BE IT RESOLVED: That the Board of Education apply \$500,000 to the reduction of the tax levy;

BE IT ADDITIONALLY RESOLVED: To the tax collector of the Susquehanna Valley CSD, Towns of Binghamton, Conklin, Kirkwood, Vestal, and Windsor, County of Broome, New York State, you are hereby commanded:

1. To give notice and start collection on September 1, 2022, in accordance with the provisions of 1322 of the Real Property Tax Law.
2. To give notice that the tax collection will end on October 31, 2022.
3. To collect taxes in the total sum of \$18,335,415 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of 553 and 556 of the Real Property Tax Law.
5. To forward by mail to each owner of the real property listed on the tax rolls within 10 days after the start of the collection a statement of taxes due his/her property on press-numbered tax bill forms provided by the school district in accordance with the provisions of 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the Office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.
7. To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact copies of all receipts issued as required by 986 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by 1330 of the Real Property Tax Law.

This warrant is issued and delivered in accordance with 1306 and 1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with 1318, subdivision 3 of the Real Property Tax Law.

Upon vote the motion was approved unanimously. (7 yeses)

Affordable Care Act – Mr. Leighton made a motion, seconded by Mrs. Howe, that **WHEREAS**, the Susquehanna Valley Central School District maintains a group health plan for its employees (“health plan”); and

WHEREAS, the Susquehanna Valley Central School District is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act (“ACA”); and

WHEREAS, the Susquehanna Valley Central School District employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA;

NOW THEREFORE BE IT RESOLVED that the School District hereby is, authorized and directed to establish and maintain procedures for the purposed of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the Susquehanna Valley Central School District shall establish a 12-month standard measurement period beginning July 1, 2022, and ending the following June 30, 2023;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;
3. The administrative period following the standard measurement period if the period beginning July 1, 2023, and ending August 31, 2023;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time a variable-hour employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1, 2023, and ending August 31, 2024.

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

Upon vote the motion was approved unanimously. (7 yeses)

ASSISTANT SUPERINTENDENT'S REPORT – Mrs. Brubaker gave an update on staffing stating that there are six assistant superintendent candidates being interviewed on Wednesday. She said that there will be two committees for this process, a teacher committee and an administrative committee. She also reported that there are seven assistant principal candidates being interviewed on Friday.

BOARD OF EDUCATION DEVELOPMENT REPORT – Mrs. Haskell asked about communication issues at Brookside when the power/internet is down. Mrs. Brubaker explained that there are two land lines and a pay phone that will dial 911 in an emergency. Mr. Doig talked about satellite radios that they have been looking at, but haven't purchased yet because they are waiting on Broome County to choose their system so they communicate together. He stated that he doesn't want to purchase equipment that may not work with what the County uses.

VOICE OF THE ADMINISTRATORS – Mr. Schuldt gave a brief update on the summer work that is in place including paving/sealcoating and shade structures.

VOICE OF THE PUBLIC #2 – No Comments

Executive Session – Mr. Remza made a motion, seconded by Mr. Bell, that the Board of Education meet in Executive Session. Upon vote the motion was approved unanimously. (7 yeses)

At 7:16 p.m. the Board recessed

At 7:17 p.m. the Board met in Executive Session

At 7:44 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mr. Bell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:45 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk